

# CARLISLE AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: CERTIFICATE OF RESIDENCY

ADOPTED: April 19, 2007

REVISED: June 19, 2014

	<p style="text-align: center;">912.1. CERTIFICATE OF RESIDENCY</p> <p>1. Authority The district shall issue certificates of residency for the purpose of attendance at the Harrisburg Area Community College to those who have established residency in the Carlisle Area School District. The definition of <b>resident</b> in this policy shall apply solely to residence for the purpose of attendance at Harrisburg Area Community College.</p> <p>2. Guidelines Residency shall be established for those who are domiciled in the district boundaries. <b>Domicile</b> is the place where one intends to and does, in fact, permanently reside. In order to establish residency, the following requirements shall be considered along with documentary evidence.</p> <p>The requirements for establishing residency in the district shall be as set forth below:</p> <ol style="list-style-type: none"> <li>1. Resided in the district since July 1 or at least six (6) months.</li> <li>2. A minor under the age of eighteen (18) years shall be presumed to have the domicile of parents/guardians. A minor may prove emancipation and independent domicile through convincing evidence.</li> <li>3. A person in the service of the United States government including a member of the armed forces domiciled in the Carlisle Area School District immediately preceding entry into government service, and who continuously maintained legal residence in district qualifies for a certificate of residency.</li> <li>4. Military personnel or their dependents who are assigned to an active duty station in the district, and who reside in the Carlisle Area School District, and any civilian personnel or their dependents employed at a Department of Defense facility who are transferred to the district by the Department of Defense and reside within the district qualify for a certificate of residency.</li> <li>5. Students moving within the sponsored service area of the Harrisburg Area Community College qualify for a certificate of residency.</li> </ol>
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Acceptable proof of residence includes:

- PA Drivers License or other form of legal photo identification with address located in district boundaries and one (1) other document that reflects the same address as on the photo identification.

Residency shall be decided on the basis of information submitted.

Certificates will be issued no later than the last day of the current HACC semester.

Certificates will not be issued retroactively after the HACC semester has ended.

Individuals must be physically present to receive the certificate.